

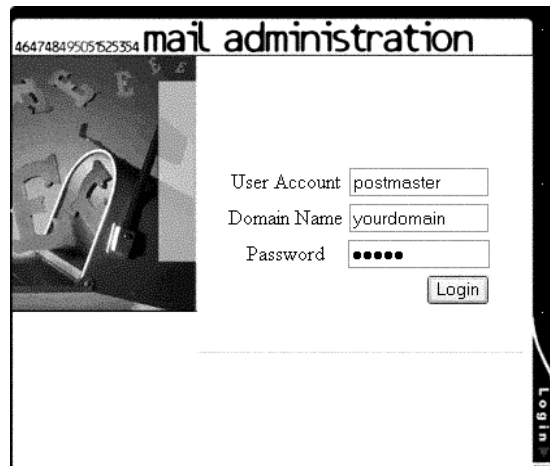
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Email Account Creation

Procedure to create email account

1. Click on the administration.
The User Account should be postmaster always.
Enter your complete Domain in the Domain Name box and password in its respective box.
Then simply hit the Login button.



The screenshot shows a web browser window titled "mail administration" with the ID "464748495051525354". On the left is a small image of a computer keyboard. The main area contains a login form with three input fields: "User Account" with "postmaster" entered, "Domain Name" with "yourdomain" entered, and "Password" with six dots. A "Login" button is positioned to the right of the password field.

2. Click on the Email Account option.



The screenshot shows a web browser window titled "mail administration" with the ID "464748495051525354". On the left is a small image of a computer keyboard. The main area is titled "main menu" and contains a list of links: "yourdomain", "Main Menu", "Email Accounts", "Aliases Forwards", "Mail Robots", and "Mailing Lists". Below these is a "Quick Links" section with links for "New Email Accounts", "New Aliases", "New Forwards", "New Mail Robot", and "New Mailing List". At the bottom are links for "Refresh Menu" and "Log Out".

3. Click on the option labeling Create Email Account.

Email Accounts (yourdomain) Total: 1/unlimited				
CatchAll: Bounced				
Email Account	Comment	Modify User	Delete Account	CatchAll Account
postmaster	Postmaster			

Index:
a b c d e f g h i j k l m n o p q r s t u v w x y z
0 1 2 3 4 5 6 7 8 9

[[Set catchall email deleted](#) | [Set catchall bounced](#) | [Set remote catch all account](#)]

[[Create Email Account](#) | [Main Menu](#)]

4. Enter you account name & password and your full name.
Than hit the Add button, you have successfully created an account.

Add Email account	
Email Account	<input type="text" value="your name"/> @yourdomain
Password	<input type="password" value="•••••"/>
Password (again):	<input type="password" value="•••••"/>
Real name	<input type="text" value="your complete name"/>

Subscribe the new user to the following mailing lists	
List name	Subscribe user
<input type="text"/>	<input type="checkbox"/>

[[Main Menu](#)]

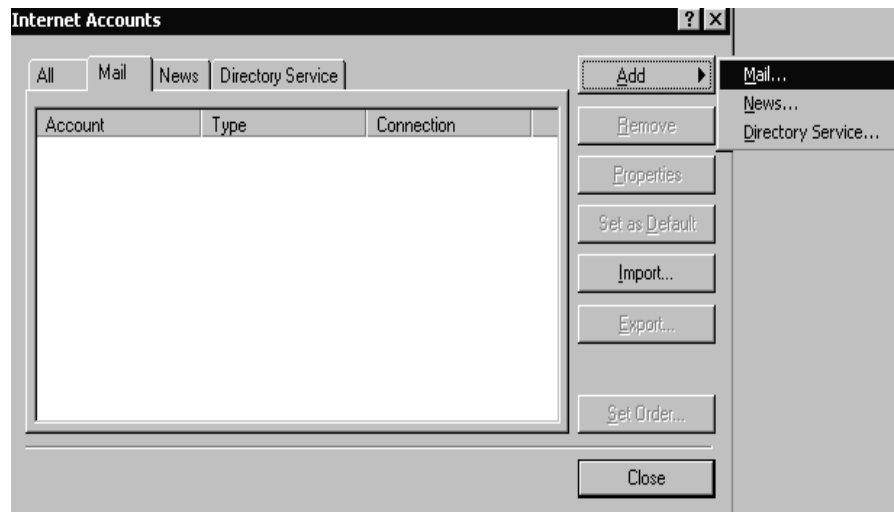
Configuring Outlook

Procedure to configure Outlook Express

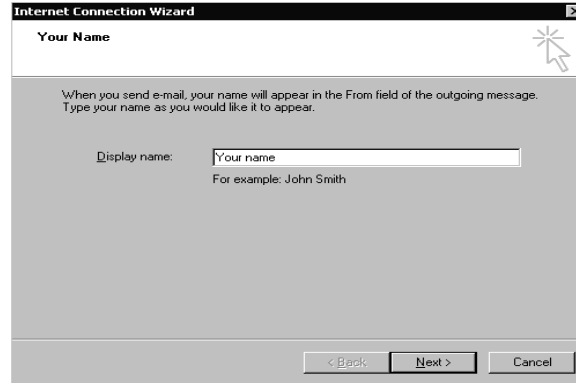
1. Open Outlook Express, go to Tools and click on Accounts.



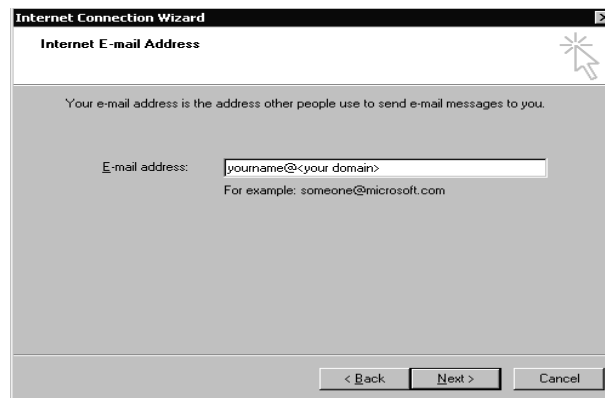
2. Choose the Mail option. Then hit the Add and go to the Mail.



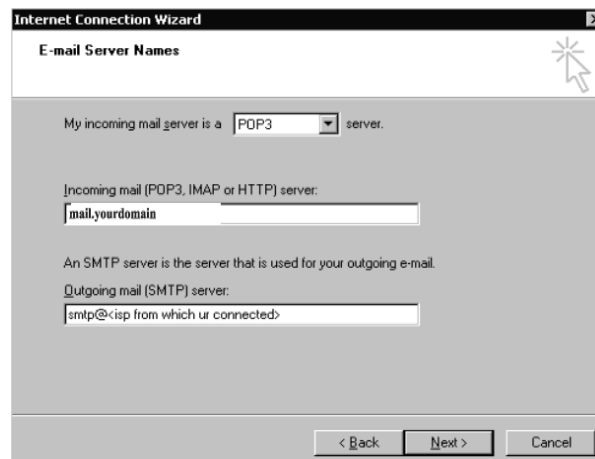
3. Enter the display name.



4. Enter your email address name, than add@ sign + your domain name.



5. Select your incoming server as POP3.
In front of incoming mail server write mail.<domain name>.
In front of outgoing server write smtp, than add @ sign + your isp name.



6. Enter your account name and the password.



The screenshot shows a dialog box titled "Internet Connection Wizard" with a sub-header "Internet Mail Logon". The main text reads: "Type the account name and password your Internet service provider has given you." Below this, there are two input fields: "Account name:" with the text "yourname" and "Password:" with masked characters "xxxxxxxx". A checked checkbox labeled "Remember password" is located below the password field. Further down, there is explanatory text: "If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box." Below this text is an unchecked checkbox labeled "Log on using Secure Password Authentication (SPA)". At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel".

7. After you hit the Next button, than click on Finish button.
You have successfully configured your Outlook Express.

Checking Inbox

Procedure to check your inbox

1. In order to check your mails, simply type mail.<domain name>/<mail or webmail>, in the internet explorer.

The image displays two screenshots of the Brainwebmail login interface. The left screenshot shows the 'Brainwebmail' logo with the URL 'http://www.brain.net.pk' and the text 'WebMail Web Based Mail Access'. Below this is a 'WebMail Login' form with a 'Name:' field, a 'Password:' field, and a 'Login' button. The right screenshot shows the 'Domains WebMailAccess' header and the 'Webmail Login - sign in -' form. This form includes a 'User Id:' field, a 'Password:' field with a 'Login' button, a 'Timezone:' dropdown menu, and a checked checkbox for 'Restrict access to your IP address only (increased security)'.

2. Enter the username, password and click on Login button.

This screenshot shows the 'Domains WebMailAccess' login form. The 'User Id:' field contains '@yourdomain.com', the 'Password:' field is filled with dots, and the 'Login' button is visible. The 'Timezone:' dropdown menu is also present, along with the checked checkbox for 'Restrict access to your IP address only (increased security)'.

3. Hit the INBOX option, so can view your inbox.

The screenshot shows a web interface with a navigation bar at the top containing links for [Folders](#), [Create Message](#), [Preferences](#), [Address Book](#), and [Log Out](#). Below the navigation bar is a table listing folders:

Folder	# messages
INBOX	0
Drafts	0
Sent	0
Trash	0

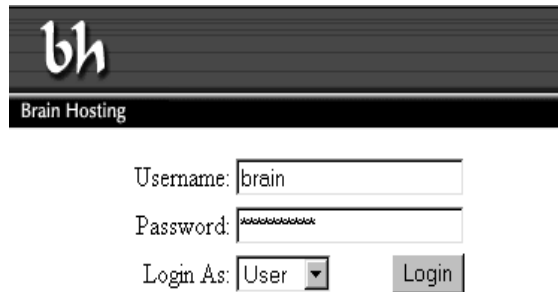
Below the table, there are several controls:

- A "Rename to:" section with a dropdown menu showing "...", an input field, and a "Rename folder" button.
- A "Delete folder" button and a checkbox labeled "Delete folder contents".
- A "Create new folder:" section with an input field and a "Create" button.
- A "Create this folder in new directory:" section with an input field.

Changing FTP Password

Procedure to change the FTP password


1. In the internet explorer write down `http://<your domain name>/admin`, than enter your user name and password.



The screenshot shows the Brain Hosting admin interface. At the top, there is a dark header with the 'bh' logo and the text 'Brain Hosting'. Below the header, there is a login form with the following fields:

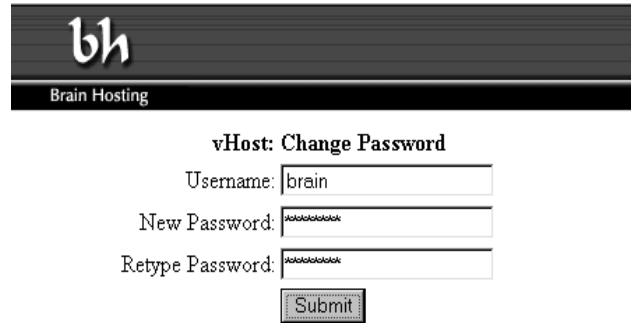
- Username:
- Password:
- Login As: (dropdown menu)
- Login:

2. Here just click on the option labeling Password.



The screenshot shows the Brain Hosting admin interface. At the top, there is a dark header with the 'bh' logo and the text 'Brain Hosting'. Below the header, there are three navigation links: [Webmail](#), [Password](#), and [Logout](#).

3. Now enter the user name and password. Than hit the Submit button.



The screenshot shows the Brain Hosting logo at the top left. Below it, the text "vHost: Change Password" is centered. There are three input fields: "Username:" with the value "brain", "New Password:" with masked characters, and "Retype Password:" with masked characters. A "Submit" button is located below the fields.

4. If you have entered the passwords correct both of the times, than you will see a dialog box just like in the figure below.



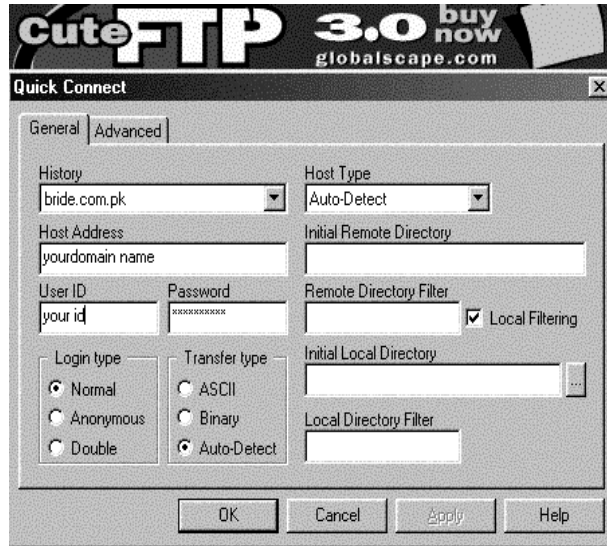
Problems which can be face on using FTP

1. If you can access your account Control Panel, but cannot access your account via FTP, the FTP configurations may be incorrect.
2. If you are denied access AFTER entering your user id and password, you may be using the wrong password.
Check the activation notice sent to you via email when the account was first set up.
If you changed your password and it doesn't seem to be working, contact support to reset your password.
3. If you cannot connect at all, or connect and then "hang", there may be problems with connectivity.
You can test your connection by going to <http://www.yourdomain.com/cgi-bin/secure/trgw-s> while still connected to the Internet.
This program will take about 15-20 minutes to generate a report.
You will need to send the results to us so we can help you track the problem.

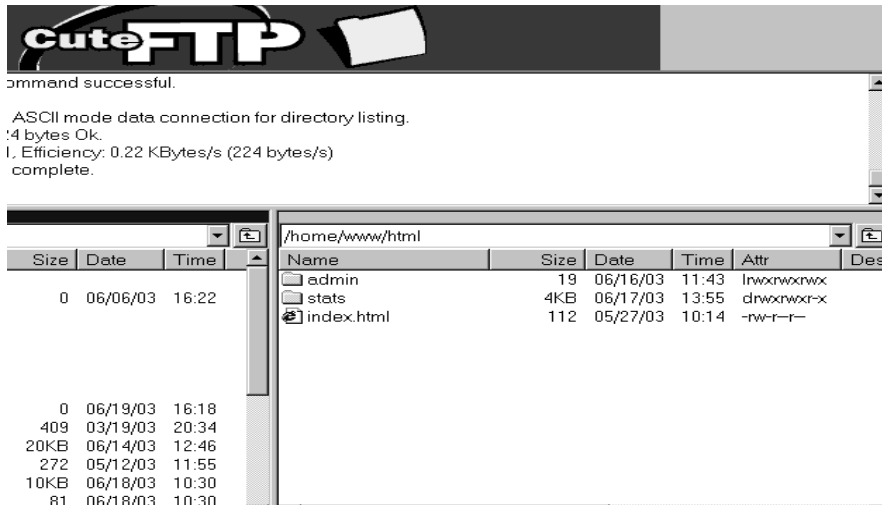
Uploading in Linux/Unix Environment

Procedure to upload files in Linux/Unix environment

1. In the Host Address enter your domain name.
Enter the user name and password in their respective sections.



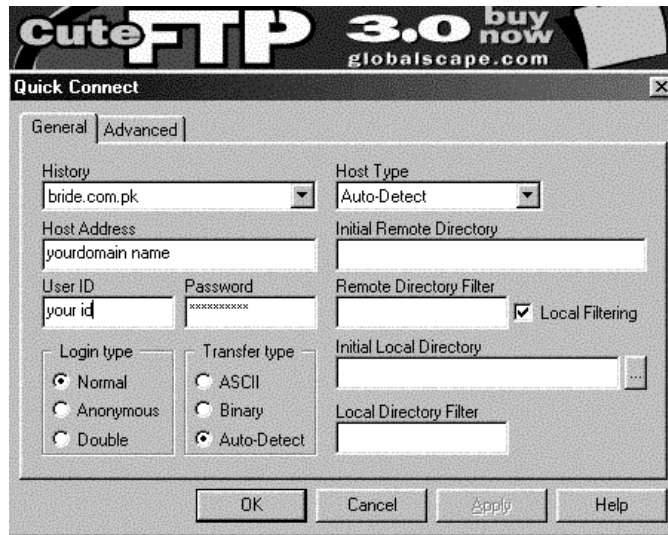
2. Enter the address as given below and upload the files.



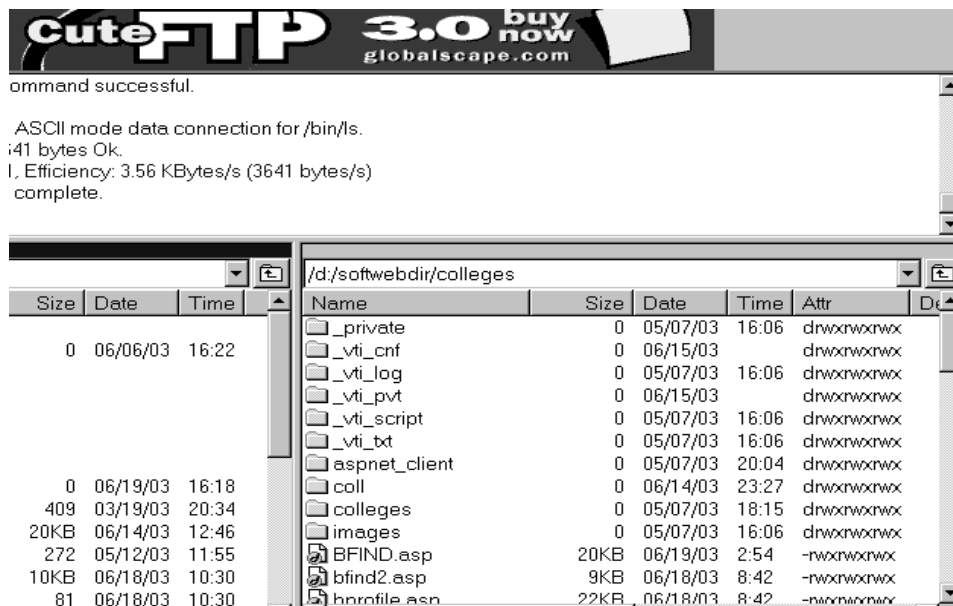
Uploading in Windows NT Environment

Procedure to upload files in Windows NT environment

1. In the Host Address enter your complete domain.
Enter your user name and password in their respective sections.



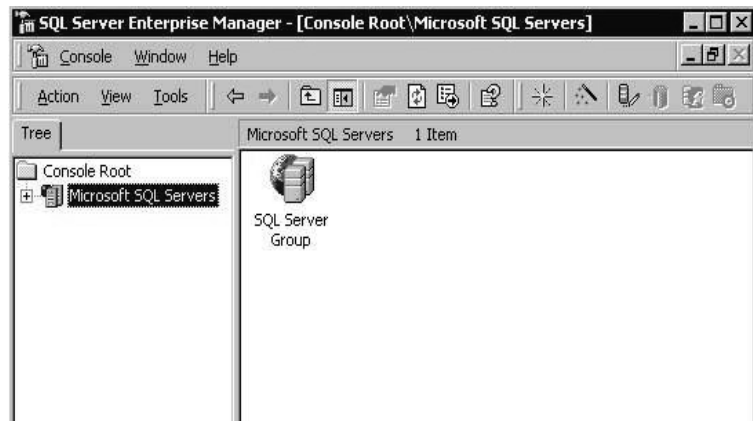
2. Enter the following address where you want to upload your files.



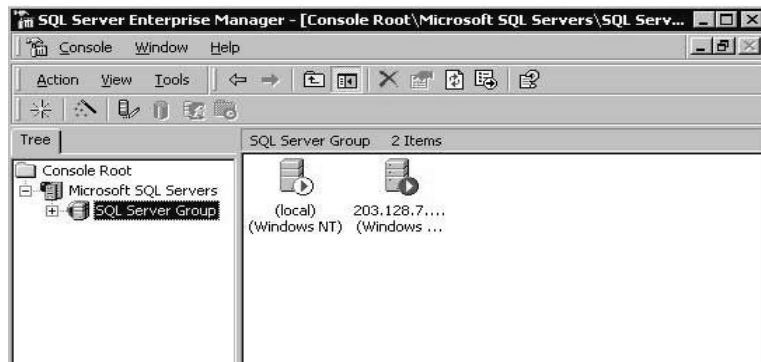
Importing / Exporting MS SQL DB using MMC

Procedure to Import or Export Microsoft SQL Database using Microsoft Management Console

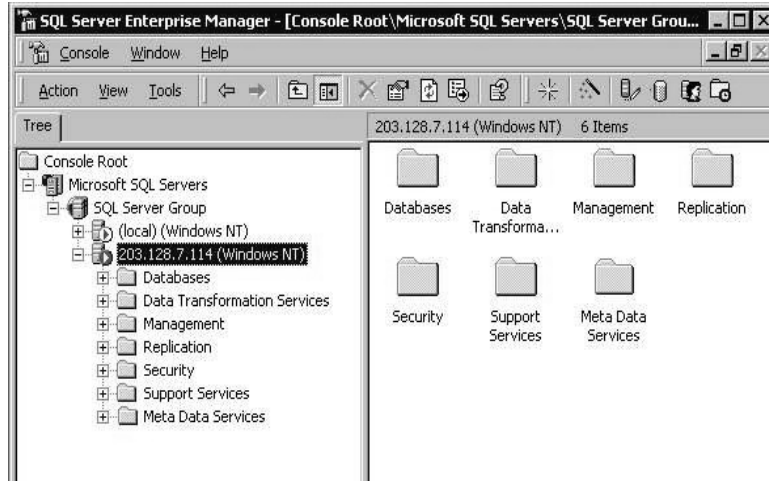
1. Open SQL Server Enterprise Manager from Start menu.



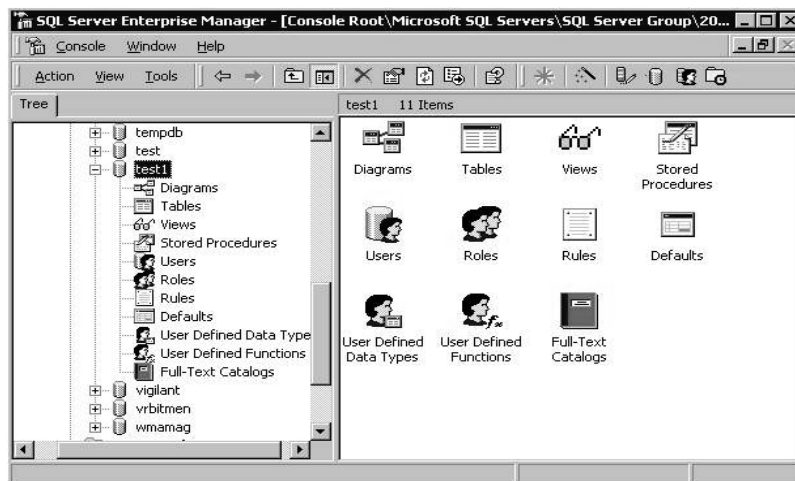
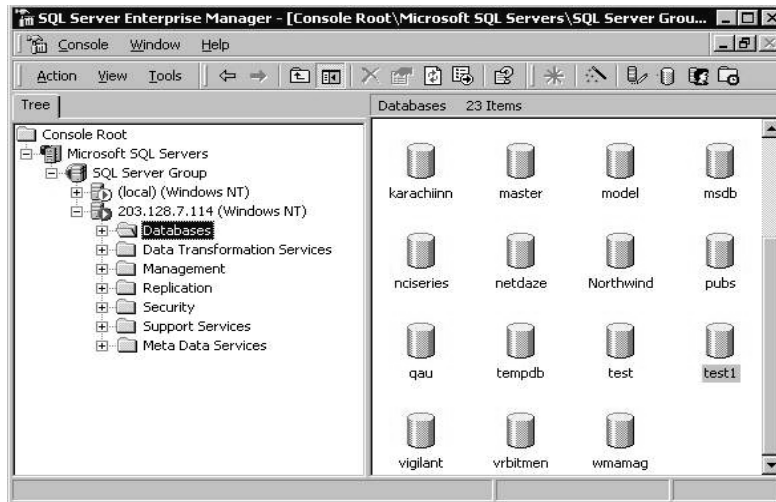
2. Select the SQL Server group.



3. Now select your server from the list.

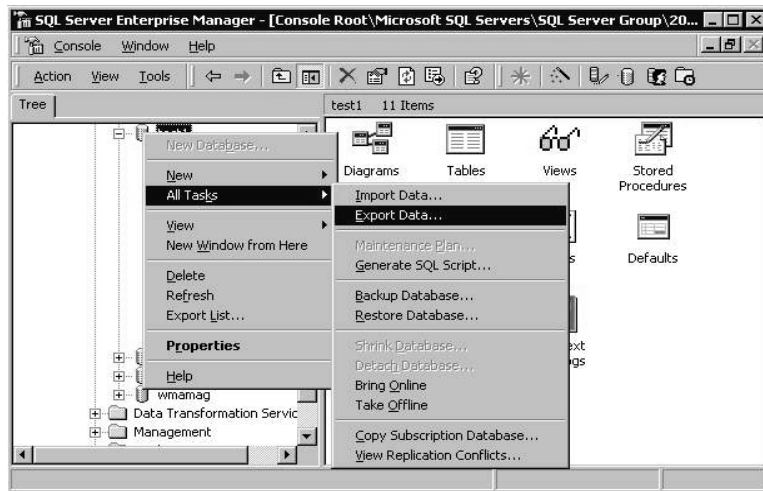
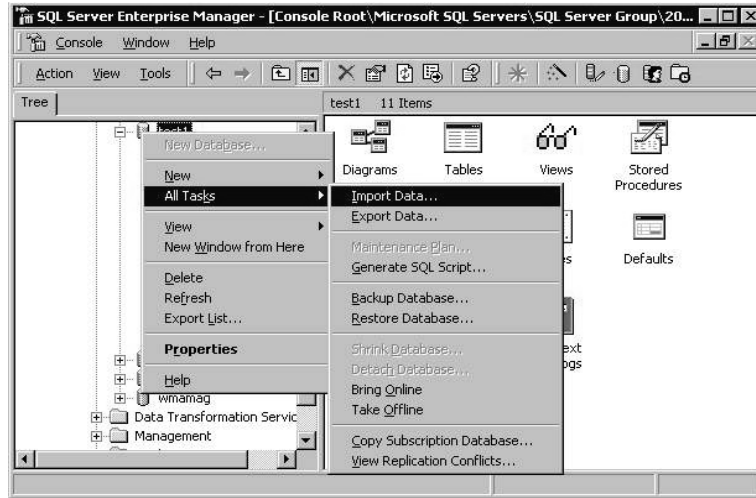


4. Select your database from the given list of databases.

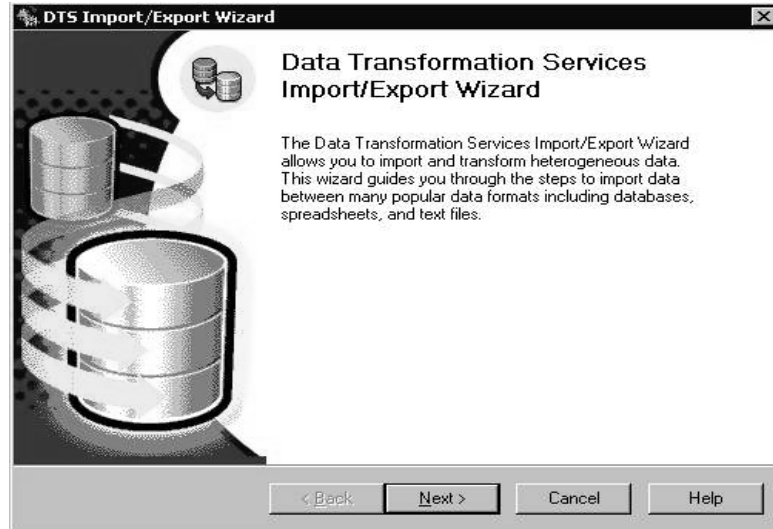


5. After you have selected your database, you can either import or export the data from the source to the required destination.

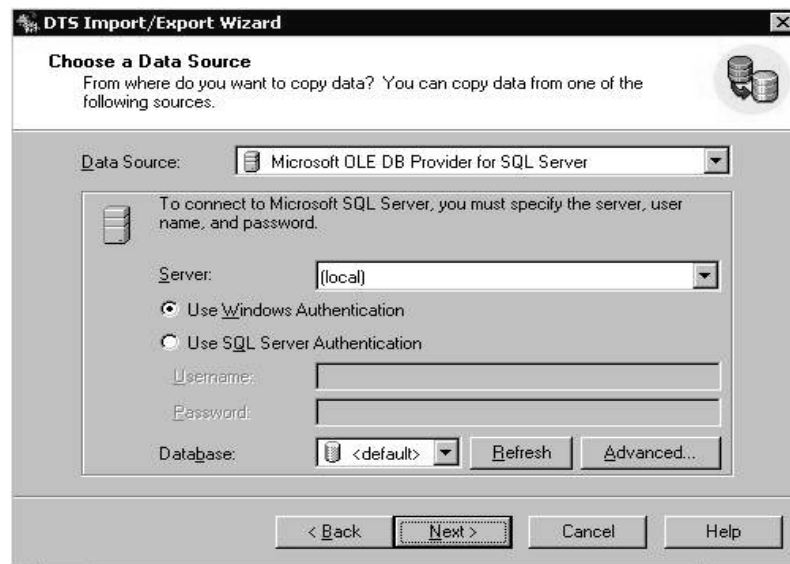
In order to import or export data, simply right click on your database icon from the list, go to the All Tasks and from there you can either import or export the data by choosing the required options.



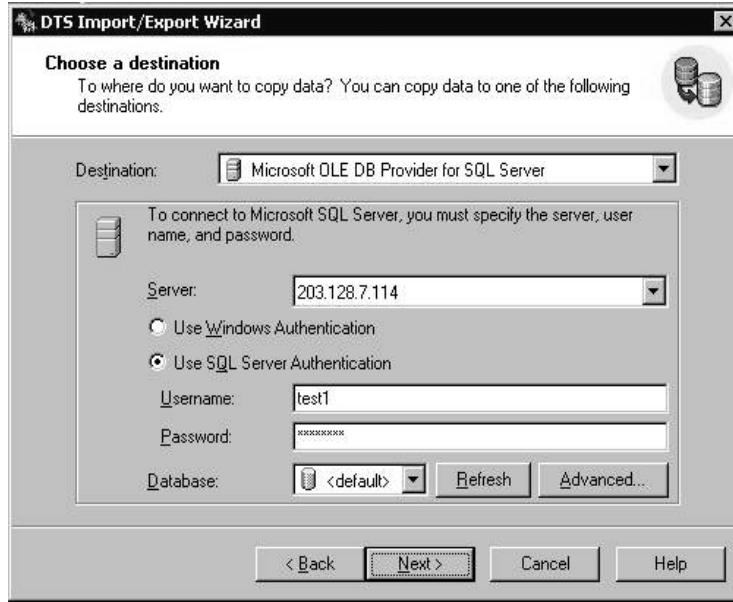
6. A wizard will be open, just hit the Next button.



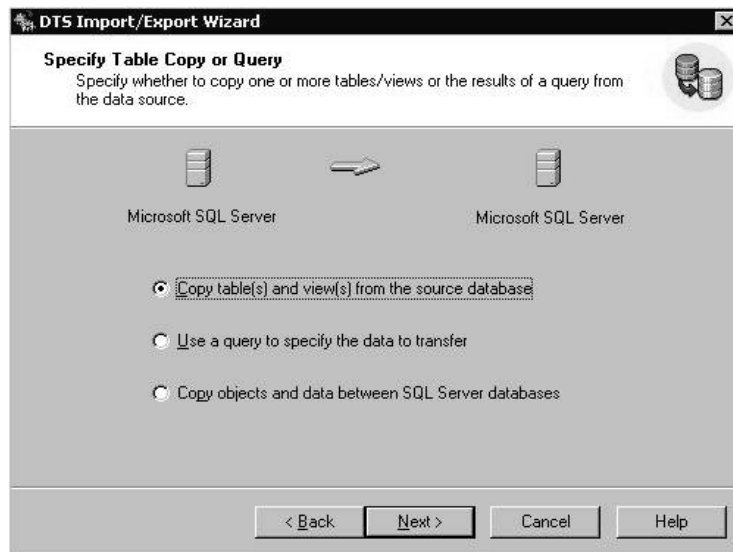
7. Here choose the source from where you want to copy the data.



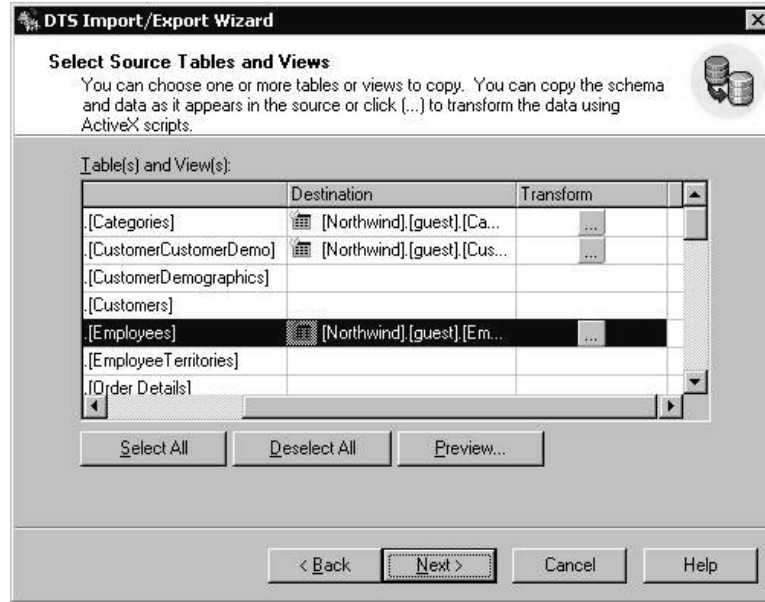
8. Enter the destination where you want to copy the data.



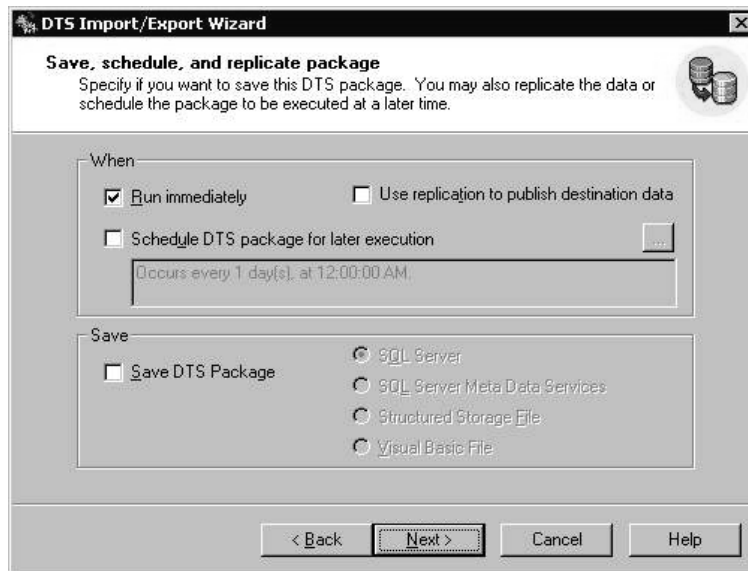
9. Select the first option and hit on the Next button.



10. Now the wizard will ask you to choose the data you want to copy it from the source to the destination.



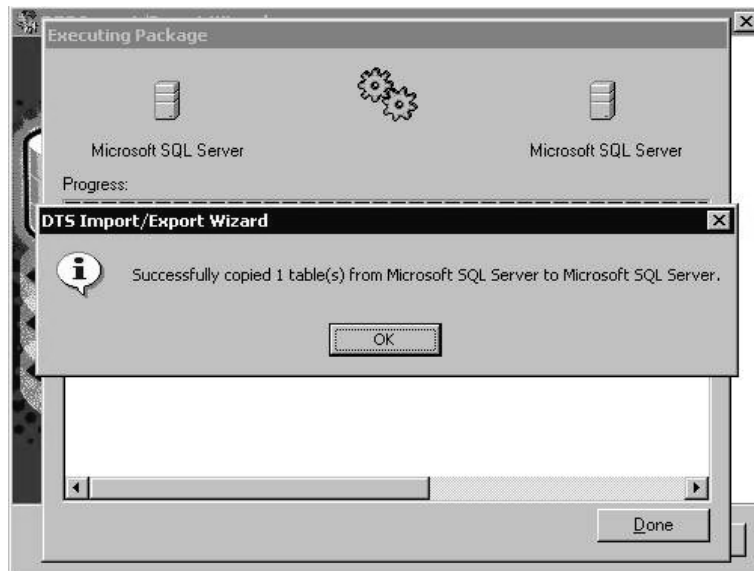
11. Just click the Next button.



12. Now the wizard will show you the summary of what you have chosen from the options before regarding the transformation of the data.



13. If all the data from the source to the destination has being copied successfully than you will see a window like this.
Hit the OK button.



14. This is the progress bar that will appear after you have hit the OK button.
Now just click on the Done.

